

# OVERVIEW OF CAREER CENTER SERVICES

## Career Planning

- Individual career counseling and daily Drop-In Career Advising
- Major choice assistance
- Career exploration panels and workshops
- Career Assessments: Myer Briggs Type Indicator, Strong Interest Inventory, Focus2, and CareerLeader
- Career development programs and/or workshops for first-generation college students, graduate students, student veterans, students with disabilities, undocumented students, and international students

## Job Search Assistance

- **Handshake:** Online database for job, internship, and work-study listings.
- **Workshops:** Job search, résumé, cover letter, and interview preparation.
- **Mock Interviews:** Practice with a career specialist or a peer advisor.
- **On-Campus Interviews:** Available October–May for juniors and seniors.
- **Employer Events:** Info sessions, coffee chats, and job search strategy workshops.
- **Annual job fairs:**
  - Student Employment Fair
  - Business & Diversity Expo
  - Science, Technology, Engineering, & Math (STEM) Career & Internship Fair
  - Engineering & Technology Career Fair
  - Education & Social Impact Career Fair
  - Spring Career & Internship Fair
  - Just in Time Career Fair

*Job fairs may be offered virtually, please check UCR Handshake*

## Internship Search Support

- Gain pre-professional or professional experience
- Clarify career goals
- Option to earn academic credit
- Online internship database in UCR Handshake

## Graduate & Professional School Planning

- Resources for finding schools and the application process
- Mock interview practice with a career counselor
- Information on finding financial resources and test information
- Annual Information Day Fairs: Graduate, Professional, and Law School Fair and Health Professions Information Day
- Tailored workshops and panels

## Online Services

- **ONLINE WORKSHOPS AND RESOURCES** - Miss the latest Career Center workshop? Check out PowerPoints and handouts in our Online Resources at [careers.ucr.edu](https://careers.ucr.edu) > Students > Resource Hub > Online Workshops & Resources
- **UCR HANDSHAKE** includes UCR's exclusive job and internship database
- **CAREER ASSESSMENTS** - Connect values, interests, personality, and skills to majors and careers
- **YOUTUBE** - Watch videos created by Career Center staff
- **STUDENT POPULATION RESOURCES** - Resources for diverse UCR student populations
- **SOCIAL MEDIA** - Receive information through Facebook, Instagram, TikTok, LinkedIn, and Youtube

## Career Resource Room *(Available on-site only)*

- Career literature
- Government industry literature
- Employer directories and salary surveys
- Career peer advisor support
- Graduate and professional school catalogs and guide
- Computer lab for student career usage

CONTINUED ON THE BACK



# OVERVIEW OF CAREER CENTER SERVICES (CONT.)

## R'Closet

- Free on-campus resource that provides students with professional clothing
- Located in the Bear's Den (Hub 105)
- Allows students to choose up to three items of professional business attire (or one outfit) per quarter
- Open to all UCR undergraduate students, ensuring access to professional wear regardless of financial circumstances
- Donations of clean, professional clothing are also accepted to keep the closet stocked and sustainable

## Professional Photobooth

- Free service that helps students create polished headshots for resumes, LinkedIn profiles, and other professional purposes
- Located at the Career Center as a drop-in service
- Open to all UCR students who can use the booth to enhance their professional image and make a strong first impression with potential employers
- The service is quick, easy, and designed to support students' career readiness

## Frequently Asked Questions

### When Should I Visit the Career Center?

As soon as possible! Because we operate on a developmental model, we offer a full range of services to students from first year through graduate school. We advise that students use our services starting their first year on campus. Attending skill-building workshops, information sessions, and panel discussions are excellent ways to help students begin to develop a career focus.

### Is There a Fee for Career Center Services?

Most services are covered by your registration fees. Access to online services, career counseling, workshops, on campus interviews, and career fairs are all free to currently enrolled students. Some services such as career assessments require a fee.

### Do career assessments tell me what career I should choose?

Career assessments help guide career decisions by revealing interests and preferences, not skills or aptitude. Sharing interests with coworkers increases job satisfaction, which in turn boosts success.

### What If I Am a Current/Recent Graduate Student?

The Career Center offers tailored support to help you transition into your professional career. You can access UCR Handshake for job and internship opportunities, schedule one-on-one advising, and participate in workshops on job search strategies, resumes, and interviewing. For personalized guidance, you can meet with the Grad Specialist, who specializes in supporting graduate students with career planning, job search preparation, and interview strategies.

### Will the Career Center Find a Job for Me?

The Career Center is not a placement agency. We provide resources and developmental education to assist you in finding a career path and acquiring the skills necessary to secure a job within that path. We feel that these skills are essential and will help you in the marketplace long after you graduate.

### Will I Be Able to Interview on Campus?

Yes, our On Campus Interview Program connects students with employers for convenient on-campus or online mock/real interviews. and mock interview sessions with peers, eliminating travel difficulties. Past participants include Amazon, Deloitte, Target, and more.

### Will Career Assessment Testing Tell Me What Career Is Best?

While assessments do a good job of helping connect your interests and personality with career ideas, they should not be seen as a foolproof means of choosing a career. Career assessments should be used in collaboration with workshops, counseling, and advice from family and friends to help you find a broad career path that offers many possibilities for personal and professional growth.

### Can I Access Career Center Services During the Summer?

The Career Center is open year-round. Students can access in-person services on campus, or if they return home for the summer, use our online services at [careers.ucr.edu](https://careers.ucr.edu), as well as schedule a phone or virtual career counseling appointment.

## Office Hours & Express Career Advising

We are located by the University Lecture Hall and Skye Hall, near the ARC.

### OFFICE HOURS

Monday–Friday  
8 a.m.–5 p.m.

### DROP-IN CAREER ADVISING

Daily

Each day's Drop-In Career Advising schedule will be available for sign-up the evening before and the day of sign-up. Visit [careers.ucr.edu](https://careers.ucr.edu) to sign up for a virtual Express Career Advising appointment.

This information is accurate and reliable as of the date of publication, but may change without notice. Please contact the Career Center for the most up-to-date information. (11/2025)



#UCRCareerReady

#HireHighlanders