# Scotty Habibi

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#### **EDUCATION**

University of California, Riverside (UCR)	
Master of Business Administration, Concentration: Finance and Management (GPA: 3.85) Jun. 2	.025
University of California, Los Angeles (UCLA)	
Bachelor of Science, Business Administration Jun. 2	.021
WORK EXPERIENCE	
XXXXXX Movie Studios, Los Angeles, CA	
Finance Intern Jun. 24 – Pre	cont
	sent
<ul> <li>Assisted in financial analysis of upcoming film projects, contributing to go/no-go decisions</li> </ul>	
<ul> <li>Developed Excel models to forecast box office revenues for new releases</li> </ul>	
<ul> <li>Collaborated with accounting team to reconcile production expenses for ongoing projects</li> </ul>	
<ul> <li>Conducted research on industry trends and competitive landscape to support strategic planning</li> </ul>	
Bank of America, Los Angeles, CA	
Sales Manager Aug. 2022 – Aug. 2	023
<ul> <li>Sold banking products such as CD homeowner insurance to current bank clients</li> </ul>	020

- Sold banking products such as CD, homeowner insurance to current bank clients
- Products include credit cards, loans, and checking accounts
- Visited some private clients at their places to demonstrate and sell banks' services and products, which helped to significantly increase my branch sales
- Supervised and guided new sales managers in three branches to sell the bank's products

American Museum of Natural History, New York, NY

### Administrative Coordinator

- Supervised six clerks and administrative assistants
- Arranged several conferences and committee meetings, making phone calls, sending emails, and reserved conference rooms for executives

### LEADERSHIP EXPERIENCE

School of Business, UCR

### **Graduate Student Ambassador**

- Represented A. Gary Anderson Graduate School of Management at the Dean's Speaker Series and other ASGM sponsored functions
- Supported the Dean's office in organizing events and conferences
- Worked alongside Admissions and Recruitment to provide information for prospective students
- Visited undergraduate classrooms of +250 students to promote the graduate business programs

## Graduate Student Association (GSA), UCR

### **AGSM Academic Affairs Officer**

- Served as representative of the Graduate School of Business to the Executive Board
- Held a weekly office hour for inquiries about AGSM and GSA
- Assisted GSA leaders to organize events and activities for graduate students

### SKILLS

Software: MS Office Suite, SPSS, Tableau, ArcGIS Business Analyst, Android, Windows, Mac OS Languages: Bilingual in English & Arabic

Sep. 2023– Present

Sep. 2023 – Dec. 2023

Jul. 2021 – Aug. 2022