

# FULL NAME

email@ucr.edu · 555.555.5555 · Riverside, CA · LinkedIn OR professional website/portfolio/GitHub

## EDUCATION

**University of California (UC), Riverside**

June 2025

Bachelor of Science, Business Administration, Management Emphasis

## BUSINESS MANAGEMENT EXPERIENCE

**Senior Project Consultant**

January 2023 – June 2023

Business & Bourns Consultancy, Riverside, CA

- Collaborated with engineering seniors in the Bourns College of Engineering at UCR to serve as consultants for their senior projects.
- Consulted with 8 engineering students and produced a comprehensive business plan to take their senior design projects to the open market.
- Managed multiple engineering and technology business strategy projects by demonstrating organizational, communication and project management skills.
- Over 50% of the projects under consultancy received an offer within 6 months of presentation.

**Business Student Ambassador**

September 2022 – June 2023

AGSM Student Ambassador Program, UC Riverside

- Represented the business school to internal and external UCR constituents.
- Presented college information at official functions to host community members.
- Enhanced leadership skills by networking with faculty to identify college needs.

## ADDITIONAL PROFESSIONAL EXPERIENCE

**Team Associate**

June 2023–Present

Harkins Movie Theatre, Riverside, CA

- Trains new associates by informing them on responsibilities to increase productivity and ensure operational excellence.
- Manages conflict by listening attentively and addressing customer needs, partnering with management and suggesting changes to mitigate future concerns.
- Cultivates a positive working environment by enthusiastically greeting customers and being open to offer advice on showings and concession options.

## LEADERSHIP EXPERIENCE & ON-CAMPUS INVOLVEMENT

**Member**, Future Business Leaders of America, UC Riverside

September 2023 – Present

- Recommended professional development topics to plan workshop events

**Participant**, ORBITS Career Development Program

September 2023 - March 2024

**Participant**, R'Lead, UC Riverside

September 2022–June 2023

- Evaluated company culture and organizational fit when visiting organizations

**Attendee**, Networking in the Human Resources Panel

October 2023

**Participant**, CVS Health: Human Resources Case Study

October 2023

## SKILLS

**Computer:** Microsoft Office Suite

**Language:** Fluent in Spanish; Conversational in French