Career Planning

F 4/28 11a-1p HUB 355

Job Search

T 5/23 2-3:30p HUB 269

Every Wednesday 2-3p Olmsted 2340

Networking Your Way to a Job

T 4/18 2-3:30p HUB 355

W 5/17 12-1p HUB 269

M 4/17 1-2p HUB 269

Th 4/27 2:30-4p HUB 268

When You Graduate Now (OCI)

T 5/2 10-11a HUB 268

All Star Build an LinkedIn profile and learn the top 10 ways to leverage your LinkedIn account in your job and career search. Thursday, May 4, 1:30-3p, HUB 269

RSVP at go.ucr.edu/LASTCHANCE

CAREER FAIRS

Career Night: The Spring Job Fair
April 13, 4-7:30p, HUB 302

First year through graduate students from all majors can make important contacts and network with company representatives. Employers from business, government and nonprofit agencies will be hiring for full-time career positions, internships, summer and part-time jobs.

RSVP at go.ucr.edu/SPRINGFAIR

Health Professions School Information Day
April 20, 11a-2:30p, HUB 302

Meet with admissions representatives from health professional schools and programs from all over the nation. The programs represented will include Medical, Dental, Pharmacy, Physician Assistant, Physical Therapy, Nursing, Health Administration and more.

RSVP at go.ucr.edu/HEALTHFAIR

Career Panel & Networking in the Education Industry
Tuesday, April 25, 11a-12:30p, HUB 269

Career Panel & Networking in the Mental Health Industry
Wednesday, April 26, 1-2:30p, HUB 268

Career Panel & Networking in the Technology Industry
Tuesday, May 2, 1-2:30p, HUB 269

Career Panel & Networking in the Human Resources Industry
Thursday, May 4, 1:30-3p, HUB 269

WE’VE MOVED

The Career Center has moved to the center of campus! Our new location will be behind the UCR Campus Store. The entrance will be at the Career Center Plaza (in front of the University Lecture Hall and Surge Building).

Stop in and check out our “career readiness” services/resources, state-of-the-art and student-friendly computer lab, enhanced meeting rooms and welcoming exterior plaza for hiring and recruitment events.

SPRING 2017 ACT III “Star Performer” SPONSORED BY Travelers

FRIDAY APR 14
NEW CAREER CENTER
11a-1p

Thank you to our 2016-17 Alliance Partners

City Year • Enterprise Rent-A-Car • ESRI • GEICO • Inland Empire Utilities Agency • Kaplan • Kohl's • Modern Woodmen • Peace Corps • Sherwin-Williams • Sorenson Engineering • Target • U.S. Army • U.S. Marine Corps • U.S. Navy

The UCR Career Center acknowledges and thanks our 2016-2017 Alliance Partners for their financial contributions, which help the Career Center to provide premier career services to UCR students. Alliance Partner companies join with the Career Center in providing professional assistance to UCR students in the areas of career development, career employment and internship opportunities. Through their generosity the Career Center is able to also provide self-funded student programs, virtual workshops and other special programs.
For program updates and to RSVP, visit careers.ucr.edu! Students are welcome to attend all events, regardless of major.

**MOONDAY**

**APRIL**

**WEEK 1**

**1st Year Career Plan**
2-3p, HUB 260

**2nd Year Career Plan**
10-11a, HUB 260

**3rd Year Career Plan**
3-4p, HUB 269

**WEEK 2**

**Hands-On Healthcare:**
Summer/ Volunteer Opportunities
10-12p, HUB 302 S

**Part-Time Summer Job Search/ Resume Writing**
11a-12p, HUB 269

**WEEK 3**

**Health Professions Week April 17-21**

**May**

**1st Year Career Plan**
2-3p, HUB 260

**2nd Year Career Plan**
10-11a, HUB 260

**3rd Year Career Plan**
3-4p, HUB 269

**WEEK 4**

**Get HIRED: Graduate School Preparation & Application Process (International Students Only)**
2-3:30p, HUB 280

**The Nuts & Bolts of Internships**
1:30p, HUB 269

**WEEK 5**

**Featured Employer of the Week: GEICO April 10-14**

**WEEK 6**

**Part-Time Summer Job Search & Resume Writing**
2-3:30p, HUB 269

**WEEK 7**

**The Nuts & Bolts of Internships**
12:30p, HUB 269

**WEEK 8**

**Last Chance Job Fair**
11a-12p, HUB 269

**WEEK 9**

MEMORIAL DAY HOLIDAY

**JUNE**

**MEMORIAL DAY HOLIDAY**

**JUNE**

**WEEK 10**

**Featured Employer of the Week: GEOC April 10-14**

**WEEK 11**

**WEEK 12**

**WEEK 13**

**WEEK 14**

Get HIRED: American Business Culture & Professional Etiquette (International Students Only)
12-3p, New Career Center

Students are welcome to attend all events, regardless of major.
Your Career Plan
Explore, plan and set goals to keep your career plan on track. Come and learn what you need to do this year to help you prepare for life after college!

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Choosing a Major
Come to this workshop and learn how to find a major that fits with your interests, skills, personality and values as well as how majors connect to careers.

**Career Station**
Peer advisors will be at the Bell Tower to answer questions about resumes, website resources, upcoming programs and other Career Center services.

Every Wednesday 11a-1:30p Bell Tower

**Career Center Drop-In Hours at the School of Business**

**ATTENTION: SCHOOL OF BUSINESS STUDENTS ONLY!**
Stop by to meet with a Career Counselor for assistance with skills and any other questions related to your career planning.

No appointments needed.

Every Wednesday 2-3p Olmsted 2340

**Job Search**

**Work-Studies: Need to Earn Money?**
Learn more about the Work-Study job search and interview process, including how to get hired on or off campus. Students who have previously attended a Work-Study orientation are welcome but not required to attend.

*Work-Study Orientation*

**Part-Time Summer Job Search & Resume Writing**
Attend two workshops in one! The job search workshop will teach you strategies to find a part-time job or internship by using a variety of techniques. The resume writing workshop will get you started and provide you with resources to “grow” your resume as you continue through school.

**The Nuts & Bolts of Internships**
An internship is a great way to “test out” a potential career path to see if it’s right for you. As an intern you will gain experience that will help you land your dream job after graduation while possibly earning academic credit.

**Networking Your Way to a Job**
Attend this workshop to learn what networking actually is, how to get started, basic tips on maintaining and developing your contacts, and how to build new connections. Don’t wait, networking takes time!

**Where are the Jobs? The Hidden Job Market**
Come and learn how to develop job search strategies to land a job in a challenging job market.

**Seniors: Land a Job for When You Graduate Now (OCI)**
OCI brings employers to campus to interview graduating students for full-time career positions as well as juniors for full-time paid summer internships. Come and learn how to participate in this program and get your competitive edge!

**Brand Yourself**

**Resume Writing**
This workshop will show you how to format and develop a tailored resume, how to enhance your current resume and tips on resume writing Do’s and Don’ts.

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**Cover Letter Writing**
Cover letters are a great way to introduce yourself to an employer, show the prospective employer how your background fits their particular job and to demonstrate your knowledge of the company. Come and learn how to write an effective and original letter in this workshop!

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**Ace the Interview featuring Enterprise**
This workshop will teach you about professional attire and etiquette, common interview questions to prepare for and ultimately how to give an excellent interview that will help you get the job!

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**Interviewing for Introverts**
If you consider yourself a quiet or introverted person, come to this workshop to learn how you can prepare for an interview and share your strengths with a potential employer.

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**Dining Etiquette Skills**
Dining etiquette can be critical to your job search success, particularly if a job requires a certain standard of conduct with clients and superiors. Come to this skill-building workshop to learn the Do’s and Don’ts of proper dining etiquette.

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**Technical Job Search & Networking**
Learn the best ways to job search and network, come and learn a planned and diverse approach to finding job leads. The same old way of doing things won’t work in today’s economy. Develop job search and networking strategies to land a job in a challenging job market.

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**How Not to Get Fired: Professional Etiquette**
Professionalism, work ethic and communication skills are consistently among the top five “most important” applied skills for job success for new workforce entrants. Let us help you learn to transition smoothly into a professional work culture!

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#HireHighlanders  #UCRCareerReady