



Student On-Campus Employment Application

Date of Application

Month	Day	Year

Position

Title:		Department:	
Days/hours available to work:			

General Information

Last Name:		First Name:		Middle:	
Address:					
City:		State:		Zip Code:	
Home Phone:		Message Phone:		Email:	

Do you have the legal right to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you over the age of 18? <input type="checkbox"/> Yes <input type="checkbox"/> No	If hired, can you furnish proof of age? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have a valid California Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you eligible for Work/Study? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Have you ever been employed by the University? <input type="checkbox"/> Yes <input type="checkbox"/> No	Dates Employed	Campus	Department	Position
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Do you have any relatives employed by the University? <input type="checkbox"/> Yes <input type="checkbox"/> No	Name	Campus	Department	Relationship
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Education

Name of School	Location	No. of Units Completed	G.P.A.	Degree or Diploma	Major	Minor

Current course of study: _____

Language Ability (Answer if the position you are applying for requires proficiency in language(s).)

English	Speak	Read	Write	Other	Speak	Read	Write

Employment Record

List your present or most recent employer first, include major volunteer experience. Describe your senior project, if appropriate.

Position Title:	Start Date	End Date	Start Salary	End Salary
Employer:	Type of Business	Hours Per Week	Total Yrs./Mos.	

Street Address, City, State, Zip Code:				
Immediate Supervisor:		Phone Number:		
Reason for Leaving:		May we contact this employer?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Duties Performed:				
Position Title:		Start Date	End Date	Start Salary
Employer:		Type of Business		Hours Per Week
				Total Yrs./Mos.
Street Address, City, State, Zip Code:				
Immediate Supervisor:		Phone Number:		
Reason for Leaving:		May we contact this employer?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Duties Performed:				
<p><i>This position may be subject to a background check. Any convictions will be evaluated to determine if they directly relate to the responsibilities and requirements of the position. Having a conviction history will not automatically disqualify an applicant from being considered for employment.</i></p>				
Authorization				
<input type="checkbox"/> I certify that all statements on this application are true and complete to the best of my knowledge and belief. If employed, I understand that any falsification of this record may be considered cause for separation.				

Applicant's Signature

Date