The time has come for you to embark upon the next chapter of your professional journey. There are many things to consider as you prepare for a successful transition. Here are recommended steps to complete before you finish your last year at UCR.

**EMPLOYMENT OR GRADUATE/PROFESSIONAL SCHOOL**
Research your employment and graduate/professional school options. Identify which choice is best suited to fit your goals.

**BUILD YOUR TOOLKIT, PREPARE, TAKE ACTION**
In order for you to stand out and successfully accomplish your goals, you will need to prepare a number of things. Having a polished resume, cover letter, and fine-tuned interviewing skills are crucial for success. Take the necessary steps to complete the tasks required for employment or admissions.

**STAY FOCUSED AND FOLLOW UP**
Make sure to keep track of where you have applied and follow up with employers/admissions representatives. Utilize tracking forms and “To Do List” to stay focused and organized. Remember to maintain your professional contacts and continue pursuing new ones.

**CAREER CENTER & CAMPUS RESOURCES**

**GAME ON**
- Create a personalized strategy and identify the next steps with a career counselor
- Evaluate your skills and experiences
- Take an assessment test (Make an appointment with a career counselor)

**EMPLOYMENT OR GRADUATE/PROFESSIONAL SCHOOL**
- Research occupations for job outlook, salary, education, training, etc.
- Research graduate school application deadlines, testing requirements, and write your personal statements
- Secure letters of recommendation

**BUILD YOUR TOOLKIT, PREPARE, TAKE ACTION**
- Create/review resume/cover letter with a counselor
- Attend resume writing workshop & resume critique sessions with employers
- Ensure your resume is included in a resume book
- Practice interviewing using “Interview Stream” and receive feedback from a counselor
- Attend “Interview Skills Workshop”
- Check your professional online presence/brand
- Attend the “Social Media and Your Job Search” workshop
- Attend a “Professional Etiquette” workshop
- Create or enhance your LinkedIn profile
- Begin applying for jobs, internships, and/or grad programs

**STAY FOCUSED AND FOLLOW UP**
- Develop a system to keep track of where you have applied
- Continue to develop and maintain your professional contacts