

The background of the slide features a large, faint watermark of the University of California seal. The seal is circular and contains the text "UNIVERSITY OF CALIFORNIA" around the top and "LETTERS AND LIGHTS" around the bottom. In the center of the seal is a five-pointed star above an open book, with a scroll draped across the book.

# THE CAREER CENTER

CAREERS.UCR.EDU • 951.827.3631

## How to Find a Part-time or Seasonal Job

#SUCCESSHASNOLIMIT

# Job Search Strategies

- Types of available jobs
- Networking
  - Social Media
- Internships
- Online Job Search
- Other ideas
  - If you want a job during winter break, start looking now!!!!!!



# What types of jobs are available?



- Part-time jobs off campus
- Student on-campus employment
- Internships (paid or un-paid)
- Research
- On campus organizations (400 to choose from!)
- Volunteer



# Networking



- 75-80% of jobs are obtained through personal contacts
- Speak with company representatives on campus:
  - Employer information sessions & tables
  - Career panels and meet ups
  - Career fairs
- Social Media Networking
- Visit Employers in person

# LinkedIn



## Melissa McCrickard

Career development professional, #successhasnolimit  
Greater Los Angeles Area | Higher Education

Current University of California, Riverside  
Previous Chaffey College, Scripps College, University of Redlands  
Education University of Redlands

Complete your profile

Edit Profile

493  
connections

www.linkedin.com/in/mccrickard

Contact Info

### Background

#### Summary

Connect with the UCR Career Center group on LinkedIn for the latest updates. Check out our website: careers.ucr.edu. Let's connect!

Melissa is passionate about higher education, career counseling and student employment. Focused on the success of her students, keeping the students' best interest in mind. Priority for the students to understand the value of the career or academic guidance she is communicating to them. Making sure they learn how to complete the material independently after our conversation, empowering them to be in control of their education.

My top 5 strengths after taking the StrengthsQuest are:  
(2011) Harmony, Learner, Relator, Developer, Empathy  
(2012) Input, Learner, Consistency, Developer, Relator

BBA, ISTJ

Connect to the UCR Career Center on Facebook "UC Riverside Career Center," Instagram @UCRCareerCenter #successhasnolimit, Pinterest "UCR Career Center."

Specialties: Social Media, Federal Work-Study Program, Student Employment, Microsoft Office (Word, Excel, Powerpoint and Outlook) software, Prezi presentation system, establishing relationships with employers on and off campus, Mac software, Resumes, Enthusiasm, Communication to Students, and Positivity.

#### Experience

##### Career Counselor and Student Employment Coordinator

University of California, Riverside  
July 2012 - Present (2 years 2 months)



- \* Coordinate and oversee the Federal Work-Study and Jobs Location and Develop (JLD) Programs
- \* Frequently present workshops to large audiences of students (300+), staff, parents, and employers during Work-Study Orientations, freshmen orientations, and regularly scheduled skill building workshops
- \* Counsel students during drop-in advising and one-on-one appointments to coach them on resources available, critique resumes and cover letters, offer advice on issues related to careers, graduate school, networking, programming the career center offers on campus; and community service opportunities in various fields
- \* Implement, plan and oversee National Student Employee Appreciation week (new in 2013) create a committee with representatives from the Financial Aid Office, HR, and the Career Center to have a week of gratitude for our student employees
- \* Develop and maintain relationships with stakeholders in various levels of government, private industry, campus departments, and faculty to communicate and disseminate information about Federal Work Study program mission and policies and procedures
- \* Inspiring students with new and innovative ways to utilize technology to search for jobs, interact with and build meaningful relationships with employers via LinkedIn and Twitter
- \* Collaborate with counselors on identifying and engaging employers to participate in events such as employer panels
- \* Side by rules and regulations when releasing student employment positions on Symplify by

### People You May Know



#### heather dunker

office manager at Dr. Bruce Taber  
Connected

### Ads You May Be Interested In



**Think Personal Branding**  
People love personality, show yours with a personal brand that stands out.



**Looking To Earn Your MBA?**  
Get ahead with our all-online Jack Welch MBA.



**California HR Conference**  
Stay current on the latest in HR, Anaheim, Aug 25-27.  
Sanctuary Towers

### Who's Viewed Your Profile

- 9 Your profile has been viewed by 9 people in the past 15 days.
- 6 Your rank for profile views moved down by 6% in the past 15 days.

Unlock the full list with LinkedIn Premium

### Profile Strength

All-Star



Share your profile

### People Also Viewed



**Cristina Otegui**  
Career Counselor at University of California, Riverside



**Stephanie Reyes**  
Social Programs Manager/Career Counselor/Career Center at University of California, Riverside



**Heather Kraus**  
Employer Relations Manager at University of California, Riverside



**Elizabeth Montgomery, MA**  
Career Counselor at University of California, Riverside



**David Rodriguez**  
College Counselor providing students with knowledge and skills to be successful

# LinkedIn Groups

The screenshot displays a LinkedIn group interface. At the top, there is a navigation bar with the LinkedIn logo, a search bar for groups, and icons for Home, Profile, Connections, Jobs, Interests, Business Services, and Upgrade. The main content area is divided into several sections:

- Home**: A section for group activity, including a post by Macy J. Ring and Alyssa Cotter about volunteer opportunities, and a post by Deanon Gault-Vasquez about working for a Berkshire Hathaway company.
- Getting Started**: A section for new members, including an advertisement for teaching English worldwide and another for gamification onboarding.
- Ads By LinkedIn Members**: A section for advertisements, including one for a teacher credit card.
- Latest Activity**: A section for recent activity, including a post by Alyssa Cotter about UCR Career Center and a post by Christine Estadilla about joining the group.
- Tips For Networking Emails**: A post by David Rodriguez about writing networking emails.

The posts include text, images, and links to external websites. The interface also features a search bar, a navigation bar, and a sidebar with various icons.

# Twitter



Search Twitter



**UCRCareerCenter**

@UCRCareerCenter FOLLOWS YOU

Career Center & Career Related Events  
for Students & Alumni

Riverside, CA

[careers.ucr.edu](https://careers.ucr.edu)

Joined June 2009

Tweet to UCRCareerCenter

11 Followers you know

TWEETS  
1,191

PHOTOS/VIDEOS  
14

FOLLOWING  
138

More ▾



Following

Tweets

Tweets and replies

**UCRCareerCenter** @UCRCareerCenter · Jul 18  
Happy Friday from the Career Center Staff! This is #flashbackfriday from last week. Our office theme was... [fb.me/6K2zVt4HK](https://fb.me/6K2zVt4HK)



**UCRCareerCenter** @UCRCareerCenter · Jul 2  
Happy summer, Students! Anyone out there still looking for work in the Riverside area? Famous Dave's is hiring... [fb.me/3IkzLEFJL](https://fb.me/3IkzLEFJL)



**UCRCareerCenter** @UCRCareerCenter · Jun 16  
University Recruiting | Tesla Motors [fb.me/1itaybFLX](https://fb.me/1itaybFLX)

# Facebook

**UC Riverside Career Center**  
College & University

Timeline About Photos Reviews More

2,156 likes  
85 visits

Stepho Mari, See Lee and 16 other friends like this or have been here.

Promote Your Page  
Reach up to 290,000 people near Riverside

Invite your friends to like UC Riverside Career Center

Myra Andrade Invite  
John McCrickard Invite

See All Friends

ABOUT

Providing career advice and guidance to enrolled students and registered alumni of UCR. Visit us in the Velton Bldg next to the Health Center. Follow us...  
READ MORE

www.ucrcareers.ucr.edu

Post Photo / Video

Write something on this Page...

UC Riverside Career Center  
Posted by Missy McCrickard (7) · July 18

Happy Friday from the Career Center Staff! This is #flashbackfriday from last week. Our office theme was professional sports! How are you keeping busy this summer? Part-time jobs? Our office is open if you need any career assistance! #successhasnolimit

Like · Comment · Share

Pam Rousseau, Kunall Shah and 5 others like this.

**THIS WEEK**

2 Page Likes

5 Post Reach

UNREAD

5 Notifications

4 Messages

Recent

2014  
2013  
2012  
2011  
2010  
2009  
Founded





### SENDING PAYMENTS

Jobs that ask you to send payment by wire service or courier.



### WORKING FROM HOME

While there are legitimate opportunities for individuals to work from home, be sure to research the position in advance of applying.



### LARGE PAYMENT

Positions in which you are offered a large payment or reward in exchange for allowing the use of your bank account - often for depositing checks or transferring money.



### RESEARCH

Google the company to see if an active webpage exists. Check to make sure the email uses a company domain, not personal domain. AND if still in doubt, call the phone number. If the phone is disconnected do not proceed in applying.



### THE PROMISE

of a large salary for very little work – especially those that state thousands of dollars of income per month with little or no experience required.



### SWITCH & BAIT

If a company posts a job and then changes it to something else when they contact you.



### FACE TO FACE

Make sure there is some face to face interaction and that everything is not done over email or the phone.



### PERSONAL INFORMATION

Positions that ask you to give credit card or bank account numbers, or copies of personal documents.

# Career Center Website



**CAREERS.UCR.EDU**

# Seasonal Hires

Visit retailers near you:

- University Village
- Canyon Springs
- Moreno Valley Mall
- Riverside Plaza
- Galleria at Tyler
- Victoria Gardens
- Ontario Mills
- Cabazon
- Lake Elsinore Outlets



Property of Twentieth Century Fox

# Seasonal Hires



What local opportunities are near you?

- Parks & Recreation Department in your town
- Castle Park
- Southern California Tourism Industry:
  - Disneyland
  - Knott's Berry Farm
  - Sea World
  - Magic Mountain
  - Hotels
  - Big Bear/Ski Resorts
  - Desert Tours





# Other Ideas



- Newspapers
- Networking/ career fairs and panels
- Restaurants
- Informational interviews
  - Professors, advisors, professionals
- Temp agencies
- Career Center Resource Library
- Be creative! How about an adventure?

# WHERE CAN YOU FIND US?



Materials  
Science &  
Engineering



Bourns  
College of  
Engineering



HUB



Career  
Center!

## Drop-Ins

M-Th: 10am-3pm

F: 10am-12pm

## Appointments:

951-827-3631