How to Find a Part-time or Seasonal Job
Job Search Strategies

- Types of available jobs
- Networking
  - Social Media
- Internships
- Online Job Search
- Other ideas
  - If you want a job during winter break, start looking now!!!!!!
What types of jobs are available?

- Part-time jobs off campus
- Student on-campus employment
- Internships (paid or unpaid)
- Research
- On campus organizations (400 to choose from!)
- Volunteer
Networking

- 75-80% of jobs are obtained through personal contacts
- Speak with company representatives on campus:
  - Employer information sessions & tables
  - Career panels and meet ups
  - Career fairs
- Social Media Networking
- Visit Employers in person
Melissa McCrickard
Career development professional, success as an limit
Greater Los Angeles Area | Higher education

Summary
Connect with the UCR Career Center group on LinkedIn for the latest updates. Check our website career.ucr.edu for more.

Melissa is passionate about higher education, career counseling, and student employment. Focused on the success of her students, keeping the students' best interest in mind. Prioritize for the students to understand the value of the career or academic guidance and be communicating to them. Making sure they learn how to complete the material independently after our conversation, empowering them to be in control of their education.

My top strength is:
- (2011 Harmony, Learner, Retail, Creator, Developer, Entrepreneur)
- (2012 Input, Learner, Consistency, Developer, Retailer)

Edu. ISTU

Connect to the UCR Career Center on Facebook “UCR Riverside Career Center,” Instagram @ucrcareercenter, LinkedIn: UCR Career Center.

Specialties: Social Media, Federal Work-Study Program, Student Employment, Microsoft Office (Word, Excel, PowerPoint, and Outlook) software, Prez presentation system, establishing relationships with employers on and off campus, Mac software, Resumes, Enthusiasm, Communication to Students, and Positivity.

Experience
Career Counselor and Student Employment Coordinator
University of California, Riverside
July 2012 – Present (2 years, 2 months)
- Coordinate and oversee the Federal Work-Study and Jobs Location and Develop (ULC) Programs
- Frequently present workshops to large audiences of students (200+), staff, parents, and employees during Work-Study Orientation, familiarization workshops, and regularly scheduled skill-building workshops.
- Counsel students during group advising and one-on-one appointments to coach them on resources available, critique resumes and cover letters, offer advice on issues related to careers, graduate school, networking, programming the career center offices, on-campus, and community service opportunities in various fields.
- Implement, plan, and oversee National Student Employee Appreciation week (new in 2013) create a committee with representatives from the Finance and Administration Office, HR, and the Career Center to have a day of appreciation for our student employees.
- Develop and maintain relationships with stakeholders in various levels of government, private industry, and universities.
- Communicate and disseminate information about Federal Work-Study program mission and policies and procedures.
- Respond to students with new and innovative ways to utilize technology to search for jobs, interact with and build meaningful relationships with employees via LinkedIn and Twitter.
- Collaborate with counselors on identifying and engaging employers to participate in events such as employer service.
- Follow rules and regulations when releasing student employment positions on Symplicity.
Happy Friday from the Career Center Staff! This is #flashbackfriday from last week. Our office theme was professional sports! How are you keeping busy this summer? Part-time jobs? Our office is open if you need any career assistance! #successhasnolimit
RESEARCH YOUR JOB, DON'T BE A VICTIM OF FRAUD

SENDING PAYMENTS
Jobs that ask you to send payment by wire service or courier.

WORKING FROM HOME
While there are legitimate opportunities for individuals to work from home, be sure to research the position in advance of applying.

LARGE PAYMENT
Positions in which you are offered a large payment or reward in exchange for allowing the use of your bank account - often for depositing checks or transferring money.

RESEARCH
Google the company to see if an active webpage exists. Check to make sure the email uses a company domain, not personal domain. AND if still in doubt, call the phone number. If the phone is disconnected do not proceed in applying.

THE PROMISE
of a large salary for very little work - especially those that state thousands of dollars of income per month with little or no experience required.

SWITCH & BAIT
If a company posts a job and then changes it to something else when they contact you.

FACE TO FACE
Make sure there is some face to face interaction and that everything is not done over email or the phone.

PERSONAL INFORMATION
Positions that ask you to give credit card or bank account numbers, or copies of personal documents.
Career Center Website

CAREERS.UCR.EDU
Seasonal Hires

Visit retailers near you:

• University Village
• Canyon Springs
• Moreno Valley Mall
• Riverside Plaza
• Galleria at Tyler
• Victoria Gardens
• Ontario Mills
• Cabazon
• Lake Elsinore Outlets
Seasonal Hires

What local opportunities are near you?

- Parks & Recreation Department in your town
- Castle Park
- Southern California Tourism Industry:
  - Disneyland
  - Knott’s Berry Farm
  - Sea World
  - Magic Mountain
  - Hotels
  - Big Bear/Ski Resorts
  - Desert Tours
Other Helpful Websites

General Websites:

• simplyhired.com
• snagajob.com
• careerbuilder.com
• collegegrad.com
• craigslist.com
• employmentguide.com
• college.monster.com
• indeed.com
• tweetmyjobs.com

• SEARCH MORE JOB SITES FROM CAREERS.UCR.EDU
Other Ideas

- Newspapers
- Networking/ career fairs and panels
- Restaurants
- Informational interviews
  - Professors, advisors, professionals
- Temp agencies
- Career Center Resource Library
- Be creative! How about an adventure?
WHERE CAN YOU FIND US?

Drop-Ins
M-Th: 10am-3pm
F: 10am-12pm
Appointments:
951-827-3631