**FIRST YEAR CAREER PLAN**

**YOUR STEP-BY-STEP GUIDE TO CAREER PLANNING SUCCESS**

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**EXPLORE MAJORS**

Thoughtfully consider and choose a major that best fits your interests and skills. UCR offers more than 100 undergraduate majors, so check out your options at [ucr.edu/academics](http://ucr.edu/academics).

- Attend a *Choosing a Major* workshop.
- Take the Focus 2 career assessment via SCOTLink to learn how your values, interests, personality & skills align with UCR majors; talk to a career counselor regarding this option.
- Research UCR Undergraduate majors and view the UCR General Catalog at [catalog.ucr.edu](http://catalog.ucr.edu).
- Talk to your Academic Advisor.

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**CREATE A RESUME**

A resume markets your education, accomplishments, experience and skills. Create one now for part-time jobs, internships, research, networking, graduate schools, study-abroad, and other opportunities. It’s also a visual reminder of what to build on while in college. Your degree will only take up one line of your resume; now is the time to gain skills and experiences to showcase on the rest of your resume.

- Attend a *Resume Writing* Workshop.
- Use Resume Builder (in ScotLink) to create your resume.
- Have your resume critiqued – Visit the Career Center for a drop-in appointment, M-Th 10am-3pm & F 10am-12pm.
- Upload your final resume into ScotLink.
- Update your resume as you gain new experiences.

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**GET INVOLVED**

Get involved on campus and build relationships. Join student organizations. Seek leadership positions. Get to know staff and your faculty - visit them during office hours. Meet with your academic advisors and attend Career Center workshops, panels and information sessions with prospective employers.

- Explore and join UCR Student Organizations. Check out your options online at [highlanderlink.com](http://highlanderlink.com) and [studentlife.ucr.edu](http://studentlife.ucr.edu).
- Learn about volunteer & research opportunities.
- Attend these Career Center events: Workshops, Job Discovery Series panels, & Employer Information Sessions. For the most updated schedule of events, check out the Google calendar on the Career Center homepage at [careers.ucr.edu](http://careers.ucr.edu).

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*For more information on this and other resources to prepare for your future career, stop by the Career Center, email career counseling@ucr.edu or call 951-827-3631.*
GOALS TO REACH Career Success
FOR EACH YEAR OF COLLEGE

Get your checklist at the Career Center.

Complete FOUR action items to work toward your CAREER GOALS.

FREE!

Bring your checklist back to the Career Center to get FREE GOODIES!

#UCRCareerReady