

T **TRANSFER CAREER PLAN**

YOUR STEP-BY-STEP GUIDE TO CAREER PLANNING SUCCESS

As a transfer student, this is a crucial time to prepare for career success by building relationships, gaining experience for your resume, learning job search skills, and determining if you will need a graduate or professional degree for your career choice. We can help you get there.

GET INVOLVED IN CAREER & CAMPUS RESOURCES

During your time at UCR, follow the steps below to plan for your future career success.

- Talk to your academic advisor.
- Meet with a Career Counselor to set goals and assess your career interests.
- Join UCR student organizations. Explore your options online at highlanderlink.ucr.edu and studentlife.ucr.edu.
- Attend Career Center events. Find out about them and register at careers.ucr.edu.
- Visit the Transfer and Commuter Lounge to connect with other transfer students. It's located on the first floor of the HUB across from HUB dining locations.

BUILD YOUR RESUME & INTERVIEWING SKILLS

A resume markets your education, accomplishments, experience, and skills. Create or update yours for part-time jobs, internships, research, networking, graduate schools, study-abroad, and other opportunities. Be sure to also practice your interviewing skills before applying to positions.

- Look at sample resumes at careers.ucr.edu under Job Search Strategies.
- Attend a Resume Writing workshop and an Ace the Interview workshop.
- Have your resume critiqued. Visit the Career Center M-Th 10am-3pm & F 10am-12pm.
- Upload your final resume into SCOTLink and update your resume as you gain new experiences.
- Practice your interview skills using the Mock Interview Tool in SCOTLink. Schedule an appointment with a career counselor for feedback.

GAIN EXPERIENCE & NETWORK

While at UCR, build professional skills and experiences to add to your resume through internships, part-time work, campus involvement, research and volunteering. Talk to people all around you to have "career conversations," network and eventually find a job.

- Attend these Career Center events: *Employer Information Sessions, Career Fairs, Job Discovery Series, Where Are the Jobs? The Hidden Job Market, Networking Your Way to a Job, The Nuts & Bolts of Internships workshops, Now Hiring Interns, and Former Interns Tell All panels.*
- Learn about summer internship opportunities through the On Campus Interview program. Log into SCOTLink. In SCOTjobs select "Advanced Search" and "Show Me – Only Employers Interviewing at the Career Center."
- Use these job & internship search databases in your SCOTLink account: SCOTjobs, NACE Link, Career Insider, and CareerShift.
- Find additional job and intern listings, as well as opportunities abroad, at careers.ucr.edu under Student Jobs and Internships.
- Create or enhance your LinkedIn profile by attending the Mastering LinkedIn Workshop.
- Conduct informational interviews with people who work in your desired career.
- Meet with your academic advisor and find out if your internship qualifies for academic credit.

RESEARCH GRADUATE & PROFESSIONAL SCHOOLS

Career exploration includes finding out if your desired career requires an advanced degree. Do some research now and discuss pursuing graduate school with a Career Counselor and faculty.

- Research occupations for job outlook, salary, education, training, etc.
- Research graduate school application deadlines and testing requirements.
- Write your personal statement. The Academic Resource Center offers assistance with this.
- Get letters of recommendation. Give faculty members 1-3 months of advance notice and share your resume or CV with them as well.
- Contact the Academic Resource Center (ARC) for graduate exam preparation seminars including the GMAT, the GRE, the LSAT and the MCAT.

CAREER PLAN SERIES

Map Your Career Plan For Success!

GOALS TO REACH *Career Success* FOR EACH YEAR OF COLLEGE

Get your checklist at the Career Center.



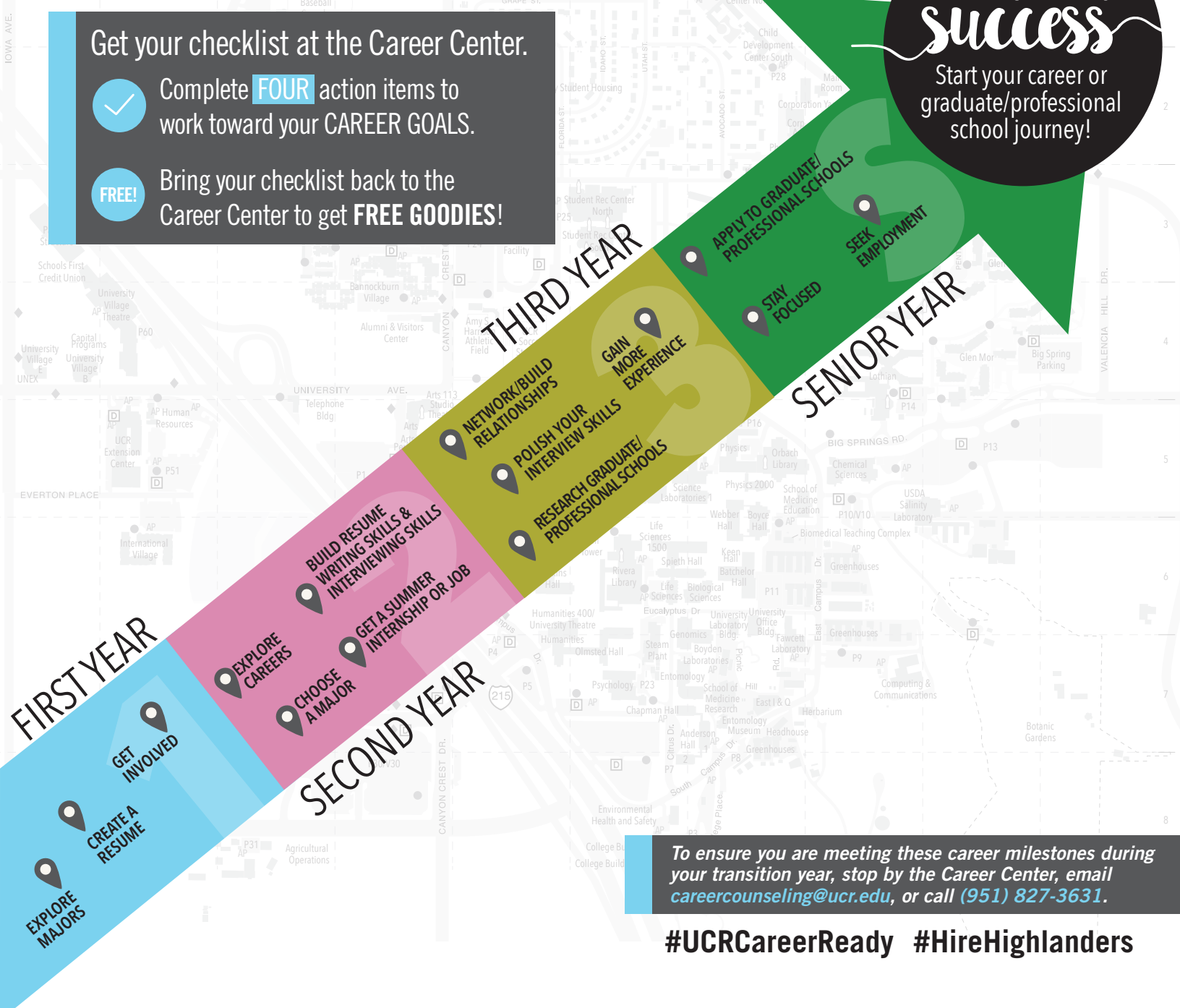
Complete **FOUR** action items to work toward your CAREER GOALS.



Bring your checklist back to the Career Center to get **FREE GOODIES!**

NEXT DESTINATION:
Success

Start your career or graduate/professional school journey!



To ensure you are meeting these career milestones during your transition year, stop by the Career Center, email careercounseling@ucr.edu, or call (951) 827-3631.

#UCRCareerReady #HireHighlanders

Join our fan page:
UC Riverside Career Center

Link to our group:
UC Riverside Career Center

Follow us:
UCRCareerCenter

Watch our videos:
UCRCareerCenter

Follow us:
UCRCareerCenter

Follow us:
UCRCareerCenter

Follow us:
UCRCareerCenter