Jay Highlander

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EDUCATION

University of California, Riverside   **June 2024**

Bachelor of Arts, Art History   GPA 3.5

African American Studies Minor

   Relevant Coursework: Modern & Contemporary Art History, History of Brazilian Art & Architecture, Sixteenth- Century Mexico: An Art of Two Worlds, Ethnic Politics: Political Change

PROFESSIONAL EXPERIENCE

Development Student Assistant

UCR Arts | Riverside, CA   September 2019 – Present

- Assists in the overall organization and execution of major donor, membership, development and public program events such as the *Lunchtime Art Talks* and *KCRW Summer Concerts.*
- Communicates with internal staff and external clients to plan their Riverside Art Museum-based events and manages the museum-wide calendar, optimizing time and space for the museum.
- Liaises with Hammer Operations, Security, and AV teams to ensure quality experiences for all patrons.
- Collaborates on a team of 10 to create and present new ideas and strategies to the Development Leadership Team.

Student Educator

Riverside Community Arts Association | Riverside, CA   June 2019 – August 2020

- Planned and facilitated tours for students (K-12) in the museum's exhibitions.
- Empowered diverse groups of 10-20 K-12 students to create art and share their art freely during their museum visit.
- Supported the initiative for local Riverside communities to explore arts through collaborative examination, engaging interaction, and thoughtfully planned activities.

Communications & Marketing Intern

Riverside City College Art Gallery | Riverside, CA   January 2018 – June 2018

- Designed visual content using Adobe for social media outreach and event campaigns which occurred weekly throughout the summer season.
- Connected with external guests attending and supporting community programs.

LEADERSHIP EXPERIENCE

Programming & Events

Student Committee of the Arts, UCR   September 2019 – Present

- Supports the creation of on and off campus programming that focuses on providing extracurricular enrichment for undergraduate students interested in the arts and bringing creative spaces to local communities.
- Works in partnership with the Programming & Events team to craft marketing campaigns to appeal to the UCR student body.

Mentor

Artreach, UCR   May 2019 – Present

- Artreach at UCR provides marginalized and disadvantaged communities outlets for art appreciation and creation.
- Prepare and direct workshops in collaboration with the Artreach mentor team that supports an interactive learning environment that uses the power of art to inspire, unite, and empower the Riverside county area.

SKILLS

Language: Bilingual in English and Spanish

Technical/Software: Adobe Photoshop, Adobe InDesign, Microsoft Office Suite

Platforms: OS X, Windows, Google Cloud, Wordpress